



**LETTER ORDER No. : LO25-00017**

**ALEXIS SECURITY AGENCY PROVIDER  
 PHILS. CO. INC.**

28A First St. Las Piñas Village,  
 Las Piñas City

Date : March 10, 2025

Bidding No.: AMP-002-25

Date of Opening : February 18, 2025

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_  
 dated \_\_\_\_\_ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	PROCUREMENT OF SECURITY SERVICE FOR PROCUREMENT SERVICE REGIONAL DEPOT - CEBU  * PR25-0032 * for PS-Depot Cebu (c/o ROG)  * NOA No. INTBAC-001-25 * Resolution No. PS-BAC-25-02-05  * Three (3) Security Guards an 8-hours shifts per day, Two (2) on days shifts and One (1) on night shift, Seven days a week (inclusive of holiday)  ===== - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	874,750.16	874,750.16

Price Validity: **0** Calendar Days Total Amount: **Php 874,750.16**

Place of Delivery : Sudlon (Near Eco-Tech Center) Lahug Cebu, City	Delivery Instruction : Twelve (12) months from receipt of the Notice to Proceed (NTP)
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**Certified Correct:**  
 Signature Redacted ✓  
ABIGAIL ANN O. ALICDAN-ESPERE  
 OIC, GSD Date: 2/10/25

FUNDS AVAILABLE **Php 874,750.16** Signature Redacted  
LADY LOU A. GIMENO  
 Chief Accountant

**APPROVED BY:**  
 Signature Redacted  
PHILIP JOSEF T. VERA CRUZ  
 DED V, OLSCG Date: 3/12/25

Supplier's copy received by:  
 Signature Redacted  
ROSEMARY D. GABATAN  
 Signature Over name in print Date Received: 3/12/2025



## NOTICE TO PROCEED

**ROSEMARY D. GABATAN**

*Authorized Representative*

**ALEXIS SECURITY AGENCY PROVIDER PHILS. CO., INC.**

#28A First St. Las Piñas Village, Brgy. Pamplona Tres,  
 Las Piñas City

Dear **Ms. Gabatan**:

The attached Letter Order having been approved, notice is hereby given to **ALEXIS SECURITY AGENCY PROVIDER PHILS. CO., INC.** that performance on the **Procurement of Security Service for Procurement Service Regional Depot – Cebu** under **AMP No. 002-25** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY / UOM	UNIT PRICE	TOTAL CONTRACT PRICE
1	Renewal of Security Service for Procurement Service Regional Depot – Cebu	1 lot	₱874,750.16	<b>₱874,750.16</b>

**Amount in words:** Eight Hundred Seventy-Four Thousand Seven Hundred Fifty Pesos and 16/100.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

**Signature Redacted**

**BOYCE F. TARCA**

*OIC-Chief, DMD-Technical Support Division*

Date of receipt of this Notice:

3/12/2025

Name of Authorized Representative:

ROSEMARY D. GABATAN

Signature of Authorized Representative:

**Signature Redacted**